ADMINISTRATIVE GUIDE

Date & Time	**5 August 2026 at 10.30 a.m**
Meeting Venue ***("Physical Attendance")***	**Level 4.1, 4th Floor, Menara Lien Hoe** **No. 8, Persiaran Tropicana, Tropicana Golf & Country Resort** **47410 Petaling Jaya, Selangor**
Online Meeting Platform ***("Virtual Attendance")***	**https://bit.ly/MLABS-AGM**

Hybrid Meeting

1. The Twenty-First (21st) Annual General Meeting ("**AGM**") will be held on a hybrid mode whereby member(s), proxy(ies), corporate representative(s) or attorney(s) will have an option, either:

    i. To attend physically in person at the Meeting Venue ("**Physical Attendance**"); OR

    ii. To attend virtually using the Remote Participation and Voting ("**RPV**") facilities which are available on the online meeting platform at https://bit.ly/MLABS-AGM ("**Virtual Attendance**").

2. Shareholders are **strongly encouraged** to take advantage of the RPV facilities to participate and vote remotely at the AGM. With the RPV facilities, you may exercise your right as a member of the Company to participate (including to pose questions to the Board of Directors ("**Board**") and/or management of the Company) and vote at the AGM. Alternatively, you may also appoint the Chairman of the meeting as your proxy to attend and vote on your behalf at the AGM. Details of the RPV Facilities are set out below.

Registration for Physical Attendance

3. Registration will commence at 9:00 a.m. (or if earlier as may be determined by the Company) and will end at a time as directed by the Chairman of the Meeting.

4. Please present your original National Registration Identify Card (NRIC) or passport (for Non-Malaysian) to the registration personnel at the registration counter for verification.

5. Upon verification, you are required to sign the Attendance List and will be given a wristband for entry to the meeting venue. There will be no replacement of wristband in the event if you lose or misplace the wristband.

6. Registration must be done in person. No person is allowed to register on behalf of another person.

7. The registration counter will handle verification of identity, registration and revocation of proxy/proxies.

Registration for Virtual Attendance

8. The AGM will be held on a hybrid mode. The registration is mandatory for Shareholders who wish to attend the AGM virtually. Please click the following link to register: https://bit.ly/MLABS-AGM.

9. The Shareholders are required to register in order to participate in the AGM virtually. The registration will be open from **10.30 a.m.** on **3 July 2026**.

    Upon submission of your registration, you will receive an email to notify you that your registration has been received and is pending verification.

10. After verification of your registration against the General Meeting Record of Depositors of the Company, the system will send you an email to notify you if your registration is approved or rejected after **29 July 2026**.

11. Should your registration be rejected, you can contact the Company's Share Registrar or the Company for clarification.

12. The event is powered by Cisco Webex. You are recommended to download and install Cisco Webex Meetings (available for PC, Mac, Android and iOS). Please follow the tutorial guide posted on https://bit.ly/MLABS-AGM.

Other Information for Physical Attendance at the Meeting Venue

13. All attendees at the meeting venue must be fully vaccinated or medically fit to attend without any transmissible health condition. Although the wearing of a face mask in an enclosed area is now optional, you are encouraged to wear your face mask throughout the meeting session.

14. In the event that you are unwell or display symptoms of illness, the Company also reserve the right to reject entrance of any attendee who does not meet the foregoing health standard operating procedures.

15. Parking bays are available at Menara Lien Hoe. Kindly use Touch 'n Go (with a minimum RM 20.00 card balance), debit or credit card to enter the parking bay as it is a cashless payment system.

16. All attendees are required to register with the security personnel at the lobby of the building before they can gain access to the 4th Floor for the AGM.

General Meeting Records of Depositors

17. For the purpose of determining members' eligibility to attend this meeting, only members whose names appear in the Record of Depositors of the Company as at **28 July 2026** shall be entitled to attend this meeting or appoint proxy(ies) to attend and/or vote on his/her behalf.

Individual Members

18. Individual members are strongly encouraged to take advantage of RPV facilities to participate and vote remotely at the AGM. Please refer to the details as set out under RPV facilities for information.

19. If an individual member is unable to attend the AGM, he/she is encouraged to appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

Corporate Members

20. Corporate members (through Corporate Representatives or appointed proxies) are also strongly advised to participate and vote remotely at the AGM using the RPV facilities. Corporate members who wish to participate and vote remotely at the AGM must contact the Company's Share Registrar with the details set out below for assistance and will be required to provide the following documents to the Company no later than **4 August 2026** at **10.30 a.m.**:

    i. Certificate of appointment of its Corporate Representative or Form of Proxy under the seal of the corporation;
    ii. Copy of the Corporate Representative's or proxy's MyKad (front and back)/Passport; and
    iii. Corporate Representative's or proxy's email address and mobile phone number.

21. If a Corporate member (through Corporate Representative(s) or appointed proxy(ies)) is unable to attend the AGM, it is encouraged to appoint the Chairman of the meeting as its proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

Nominee Company Members

22. The beneficiaries of the shares under a Nominee Company's CDS account ("**Nominee Company member(s)**") are also strongly advised to participate and vote remotely at the AGM using RPV Facilities. Nominee Company members who wish to participate and vote remotely at the AGM can request its Nominee Company to appoint him/her as a proxy to participate and vote remotely at the AGM. Nominee Company must contact the Company's Share Registrar with the details set out below for assistance and will be required to provide the following documents to the Company no later than **4 August 2026 at 10.30 a.m**.:

    i. Form of Proxy under the seal of the Nominee Company;
    ii. Copy of the proxy's MyKad (front and back)/Passport; and
    iii. Proxy's email address and mobile phone number.

23. If a Nominee Company member is unable to attend the AGM, it is encouraged to request its Nominee Company to appoint the Chairman of the meeting as its proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

Proxy

24. If a member is unable to attend the AGM, he/she may appoint a proxy or the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

25. If an individual member has submitted his/her Proxy Form prior to the AGM and subsequently decides to personally participate in the AGM either physically at the Main Venue or via RPV facilities, the individual member must contact the Company's Share Registrar or the Company, whose contact details are set out in No. 30 below, to revoke the appointment of his/her proxy no later than **4 August 2026 at 10.30 a.m.**

Poll Voting

26. The voting at the AGM will be conducted by way of poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed ShareWorks Sdn. Bhd. as the Poll Administrator to conduct the poll by way of electronic voting and SharePolls Sdn. Bhd. as the Scrutineers to verify the poll results. Upon completion of the voting session for the AGM, the Scrutineers will verify and announce the poll results, followed by the Chairman's declaration of whether the resolutions are duly passed.

RPV Facilities

27. Please refer to the following information on RPV facilities for live streaming and remote voting at the AGM:

Procedures		Action
Before AGM		
1.	Register as a participant in the Virtual AGM MLABS AGM	• Using your computer, access the website at https://bit.ly/MLABS-AGM . Click on the **Register** button to register for the AGM session. • If you are using mobile devices, you can also scan the QR provided on the left to access the registration page. Click **Register** and enter your email, followed by **Next** to fill in your details to register for the AGM session. • Upon submission of your registration, you will receive an email notifying you that your registration has been received and is pending verification. • The event is powered by Cisco Webex. You are recommended to download and install Cisco Webex Meetings (available for PC, Mac, Android and iOS). Refer to the tutorial guide posted on the same page for assistance.
2.	Submit your online registration	• Shareholders who wish to participate and vote remotely at the AGM via RPV facilities are required to register prior to the meeting. The registration will open from **10.30 a.m. on 3 July 2026.** • Clicking on the link mentioned in item 1 will redirect you to the AGM event page. Click on the **Register** link for the online registration form. • Complete your particulars in the registration page. Your name **MUST** match your CDS account name (not applicable for Proxy). • Insert your CDS account number(s) and indicate the number of shares you hold. • Read and agree to the Terms & Conditions and confirm the Declarations. • Please ensure all information given is accurate before you click **Submit** to register your remote participation. Failure to do so will result in your registration being rejected. Email Notification to Shareholders • The system will send an email to notify you that your registration for remote participation has been received and will be verified. • After verification of your registration against the General Meeting Record of Depositors of the Company as at **28 July 2026** the system will send you an email to notify you if your registration is approved or rejected after **29 July 2026**. • If your registration is rejected, you can contact the Company's Poll Administrator for clarification or to appeal.

RPV Facilities (Continued)

22. Please refer to the following information on RPV facilities for live streaming and remote voting at the AGM: (Continued)

Procedures		Action
On the day of the AGM		
3.	Attending Virtual AGM	• Two reminder emails will be sent to your inbox. First is one day before the AGM, while the second will be sent 1 hour before the AGM session. • Click **Join Event** in the reminder email to participate in the RPV. • Please ensure you have downloaded and installed the Cisco WebEx Meetings application before attending the AGM.
4.	Participate with live video	• You will be given a short brief about the system. • Your microphone is muted throughout the whole session. • If you have any questions for the Chairman/Board, you may use the Q&A under the “Slido” panel to send your questions. The Chairman/Board will try to respond to relevant questions if time permits. All relevant questions received throughout the session which were not answered during the AGM will be replied later to your registered email. • The session will be recorded. • Take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at your location.
5.	Online Remote Voting	• The Chairman will announce the commencement of the voting session and the duration allowed at the AGM. • The list of resolutions for voting will appear on the right-hand side of your computer screen under the “Slido” panel. You are required to fill in your full MyKad(NRIC)/Passport number and indicate your votes for the resolutions within the given stipulated time frame. • Click on the Submit button when you have completed. • Votes cannot be changed once it is submitted. • Note that your vote will be deemed invalid if the MyKad(IC)/Passport number is incorrect or invalid.
6.	End of remote participation	• Upon the announcement by the Chairman on the closure of the AGM, the live session will end.

No Recording or Photography

28. Strictly NO recording or photography of the proceedings of the AGM is allowed.

No Gifts, E-Vouchers or Food Vouchers

29. There will be no distribution of gifts, e-vouchers or food vouchers to the Members or Proxy(ies)/Corporate Representative(s) who participate in the AGM.

Enquiry

30. If you have any enquiries prior to the meeting, please contact the following officers during office hours [from 9.00 a.m. to 5.30 p.m. (Monday to Friday)]:

For Registration, logging in and system related:
InsHub Sdn. Bhd.

Name : Ms. Eris / Ms. Ameera / Ms. Yongqi
Telephone No. : +603-7688 1013
Email : vgm@mlabs.com

For Form of Proxy:
ShareWorks Sdn. Bhd.

Name : Mr. Khor/Mr. Chan
Telephone No. : +603-6201 1120
Email : ir@shareworks.com.my